Date:

| United State   | TES DISTRICT COURT  |
|--|---|
|  | _ District of   |
| Plaintiff(s)<br>V.   | ) ) ) ) (- ) ) Civil Action No. ) ) )   |
| Defendant(s)   | )   |
| SUMMON   | S IN A CIVIL ACTION   |
| To: (Defendant's name and address)   |   |
| are the United States or a United States agency, or an P. 12 (a)(2) or (3) — you must serve on the plaintiff a | on you (not counting the day you received it) — or 60 days if you officer or employee of the United States described in Fed. R. Civ. in answer to the attached complaint or a motion under Rule 12 of motion must be served on the plaintiff or plaintiff's attorney, |
| If you fail to respond, judgment by default wi<br>You also must file your answer or motion with the co         | ill be entered against you for the relief demanded in the complaint. urt.   |

CLERK OF COURT

Signature of Clerk or Deputy Clerk

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Civil Action No.

## PROOF OF SERVICE

(This section should not be filed with the court unless required by Fed. R. Civ. P. 4 (l))

|         | This summons for (nam  | ne of individual and title, if a                | ny)                                |      |          |  |
|---------|--|---|------------------------------------|------|----------|--|
| was red | ceived by me on (date)   |   | ·                                  |      |          |  |
|         | ☐ I personally served  | the summons on the inc                          | dividual at (place)                |      |          |  |
|         |  |   | on (date)                          | ; or |          |  |
|         | ☐ I left the summons at the individual's residence or usual place of abode with (name) |   |                                    |      |          |  |
|         | , a person of suitable age and discretion who resides there,                           |   |                                    |      |          |  |
|         | on (date)  | copy to the individual's last known address; or |                                    |      |          |  |
|         | ☐ I served the summons on (name of individual)   |   |                                    |      | , who is |  |
|         | designated by law to accept service of process on behalf of (name of organization)     |   |                                    |      |          |  |
|         |  |   | on (date)                          | ; or |          |  |
|         | ☐ I returned the summ  | nons unexecuted becaus                          | se                                 |      | ; or     |  |
|         | ☐ Other ( <i>specify</i> ):  |   |                                    |      |          |  |
|         | My fees are \$   | for travel and                                  | \$ for services, for a total of \$ |      |          |  |
|         | I declare under penalty of perjury that this information is true.                      |   |                                    |      |          |  |
| Date:   |  | _   |                                    |      |          |  |
|         |  |   | Server's signature                 |      |          |  |
|         |  | -   | Printed name and title             |      |          |  |
|         |  | _   | Server's address                   |      |          |  |

Additional information regarding attempted service, etc: